

2024

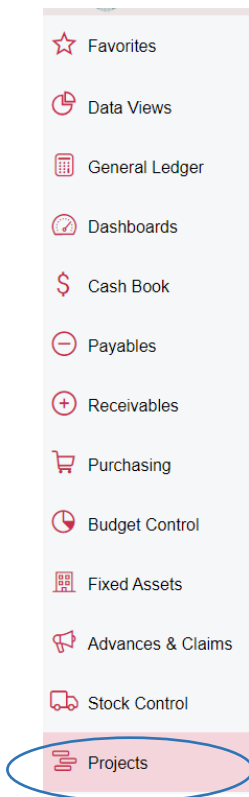
SISTEM KEWANGAN PUTRA FINANCE : KAEDAH MENYEMAK TRANSAKSI PROJEK



PEJABAT BURSAR
UNIVERSITI PUTRA MALAYSIA

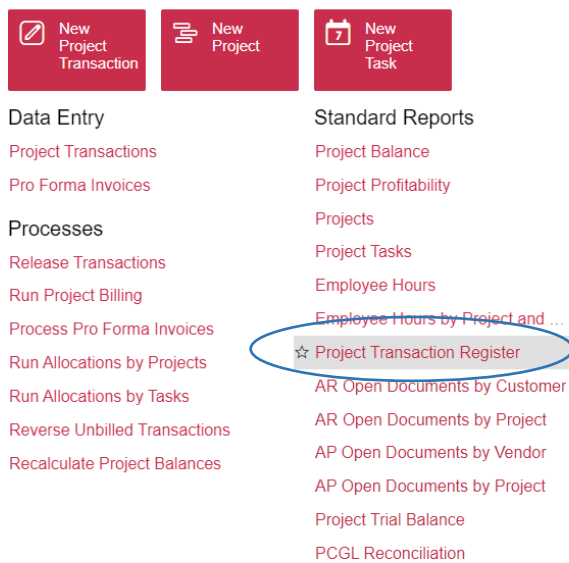
KAEDAH MENYEMAK TRANSAKSI PROJEK BAGI SEMUA KUMPULAN WANG

- 1) LOGIN SISTEM KEWANGAN PUTRA FINANCE
- 2) PILIH MENU PROJECT.




- 3) PILIH STANDARD REPORTS > PROJECT TRANSACTION REGISTER



Projects

A screenshot of the 'Projects' menu interface. At the top, there are three red buttons: 'New Project Transaction', 'New Project', and 'New Project Task'. Below these are two columns of options. The 'Standard Reports' column on the right has 'Project Transaction Register' highlighted with a blue oval. A large, faint watermark 'FINAN UPM SAHAJA' is visible across the background.

Data Entry	Standard Reports
Project Transactions	Project Balance
Pro Forma Invoices	Project Profitability
	Projects
	Project Tasks
	Employee Hours
	Employee Hours by Project and ...
	☆ Project Transaction Register
	AR Open Documents by Customer
	AR Open Documents by Project
	AP Open Documents by Vendor
	AP Open Documents by Project
	Project Trial Balance
	PCGL Reconciliation

- 4) PADA TAB REPORT PARAMETERS, MASUKKAN NOMBOR PROJECT DENGAN MEMILIH GAMBAR  DAN PILIH DARI SENARAI. TEKAN SELECT

Project Transaction Register

  RUN REPORT SAVE TEMPLATE REMOVE TEMPLA

Template x ▾
 Default Shared




REPORT PARAMETERS ADDITIONAL SORT AND FILTERS PRINT A

* Project:

REPORT PARAMETERS ADDITIONAL SORT AND FILTERS PRINT AND EMAIL SETTINGS REPORT VERSIONS

* Project:

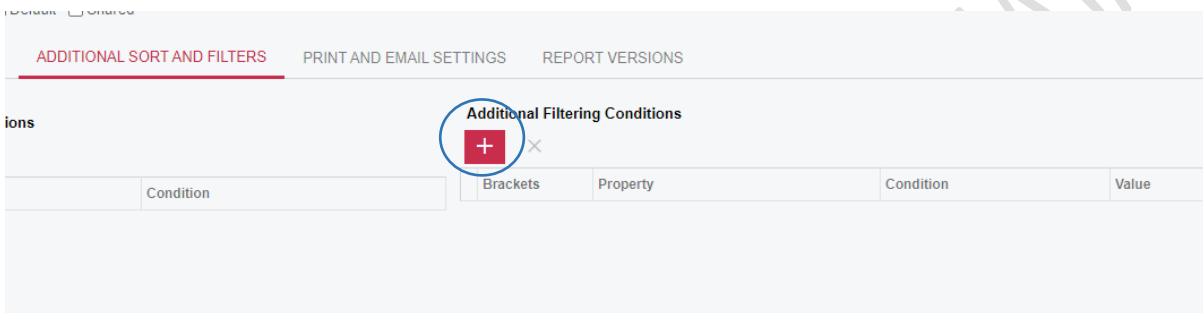
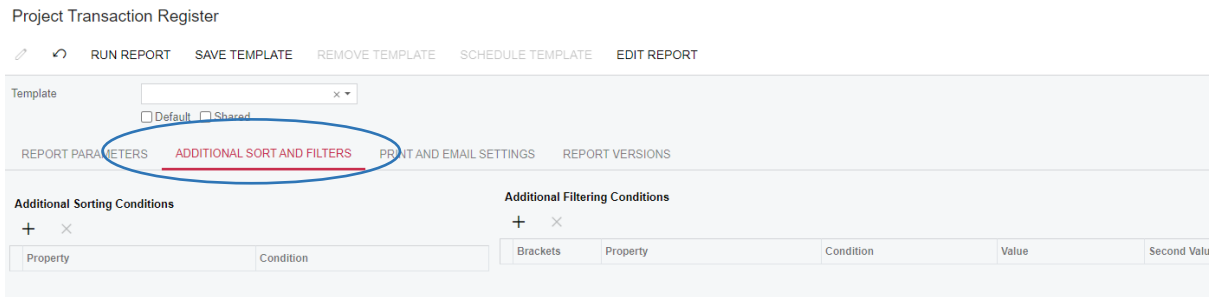
Select - Project □ ×

SELECT   

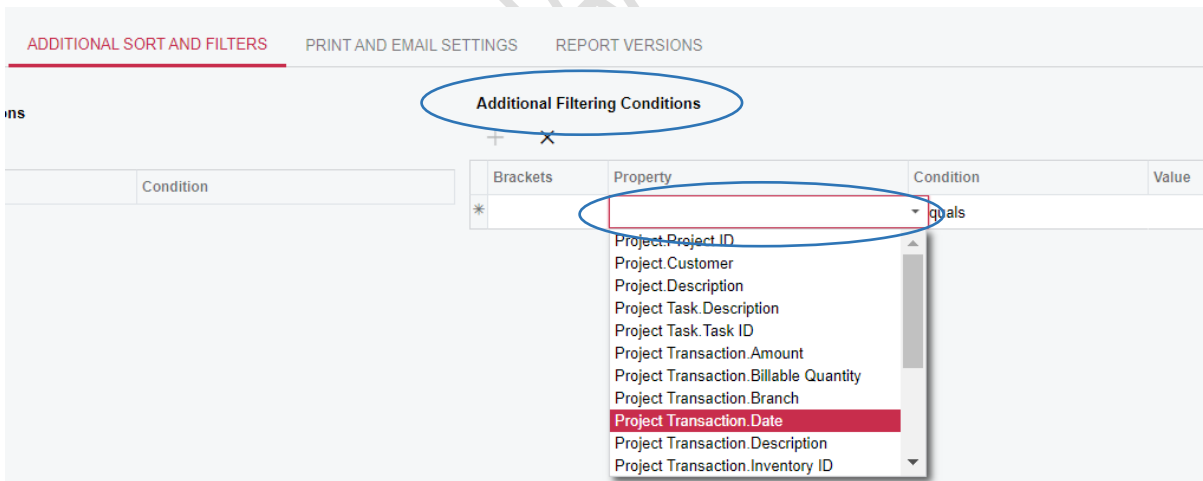
Project ID	Description	Customer	Customer Name
6203200	AKAUN AMANAH PENERBIT		

5) PADA TAB ADDITIONAL SORT AND FILTERS – ADDITIONAL FILTERING CONDITIONS

i. TEKAN BUTANG TAMBAH '+'



ii. PADA RUANGAN PROPERTY, KLIK DAN PILIH PROJECT TRANSACTION DATE JIKA INGIN MELIHAT TRANSAKSI MENGIKUT TARIKH



- iii. PADA RUANGAN CONDITION, PILIH TARIKH ATAU JARAK TARIKH YANG INGIN DISEMAK. DALAM CONTOH INI, PILIH 'IS BETWEEN'

ADDITIONAL SORT AND FILTERS PRINT AND EMAIL SETTINGS REPORT VERSIONS

Additional Filtering Conditions

+ ×

Brackets	Property	Condition	Value
*	Project Transaction.Date	Equals	

Condition dropdown menu options:

- Equals
- Ends With
- Starts With
- Does Not Contain
- Is Between
- Is Empty
- Is Not Empty
- Today
- Overdue
- Today+Overdue
- Tomorrow
- This Week

- iv. PILIH TARIKH AWAL DAN AKHIR PADA RUANGAN VALUE DAN SECOND VALUE

ADDITIONAL SORT AND FILTERS PRINT AND EMAIL SETTINGS REPORT VERSIONS

Additional Filtering Conditions

+ ×

Brackets	Property	Condition	Value	Second Value	Brackets	Operat
*	Project Transaction Date	Is Between	01/01/2024			

Calendar view for January 2024:

#	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	31	1	2	3	4	5	6
2	7	8	9	10	11	12	13
3	14	15	16	17	18	19	20
4	21	22	23	24	25	26	27
5	28	29	30	31	1	2	3
6	4	5	6	7	8	9	10

22/01/2024

ADDITIONAL SORT AND FILTERS PRINT AND EMAIL SETTINGS REPORT VERSIONS

Additional Filtering Conditions

+ ×

Brackets	Property	Condition	Value	Second Value	Brac
*	Project Transaction.Date	Is Between	01/01/2024	22/01/2024	

6) TEKAN BUTANG RUN REPORT UNTUK MENGELUARKAN LAPORAN

Project Transaction Register

Template: x

Default Shared

REPORT PARAMETERS **ADDITIONAL SORT AND FILTERS** PRINT AND EMAIL SETTINGS REPORT VERSIONS

Additional Sorting Conditions

+ ×

Property	Condition	Brackets	Property	Condition	Value	Second Value
*	Project Transaction.Date		Project Transaction.Date	Is Between	01/01/2024	22/01/2024

7) PAPARAN LAPORAN YANG DIKELUARKAN

Project Transactions

Page: 1 of 1
Date: 22/01/2024 10:28 PM

Company : UPMPProd
User : NORAINI BINTI ABDULLAH
Fin. Period : -

Project : 6203200 AKAUN AMANAH PENERBIT
Customer :

Task : 6203200-62032-R11900 LAIN-LAIN PENDAPATAN

Ref. Number	Date	Description	Inventory ID	UOM	Qty.	Billable Qty.	Unit Rate	Amount	Employee	Branch
GL 24-0000028	19/01/2024	PERKHIDMATAN PERCETAKAN LETTERHEAD NAIB CANSELOR			1.00	1.00	0.0000	-5,785.00		S05-62032
GL 24-0000029	19/01/2024	PERKHIDMATAN PERCETAKAN LETTERHEAD NAIB CANSELOR			-1.00	-1.00	0.0000	5,785.00		S05-62032
Total By Task								0.00		

Task : 6203200-62032-P23102 Penerbit/PENERBIT/Telefon Te

Ref. Number	Date	Description	Inventory ID	UOM	Qty.	Billable Qty.	Unit Rate	Amount	Employee	Branch
AP 24-0000005	15/01/2024	D90684-521-7306 PENERBIT 010124	SERVICES	EACH	1.00	1.00	0.0000	47.70		S05-62032
AP 24-0000011	15/01/2024	D90684-521-7306 PENERBIT 010124	SERVICES	EACH	-1.00	-1.00	0.0000	-47.70		S05-62032
Total By Task								0.00		
Grand Total								0.00		

UNTUK KEGUNAAN UPM