

## SKRIN PIAWAI (DEFAULT) UNTUK INPUT DATA

Ini merupakan templat skrin yang perlu digunakan oleh pengguna sistem bagi tujuan input data agar semua maklumat dapat dihantar ke modul yang tepat sekaligus memastikan peruntukan dan projek menerima maklumat bagi transaksi yang berkenaan

### 1) GENERAL LEDGER

Journal Transactions  
GL

NOTES ACTIVITIES FILES

REMOVE HOLD

Module: GL Branch: S01-10032 - S01-10032 BIBD ATW Batch Nbr.:  
Batch Number: <NEW> Ledger: ACTUALS - Actual Ledger Serdang Type: Normal  
Approval Status: On Hold Currency: MYR 1.00 VIEW BASE Orig. Batch Number:  
 Approved  Auto Reversing  Reversing Entry Debit Total: 0.00  
\* Transaction D...: 08/01/2024 Credit Total: 0.00  
\* Post Period: 01-2024

Description:

DOCUMENT DETAILS APPROVAL DETAILS BUDGET DETAILS DIGITAL SIGNING

VIEW SOURCE DOCUMENT RECLASSIFICATION HISTORY

*Branch	Transaction Description	*Account	Description	*Subaccount	Project/Contract	Project Task	Ref. Number	Quantity	UOM	Debit Amount	Credit Amount
---------	-------------------------	----------	-------------	-------------	------------------	--------------	-------------	----------	-----	--------------	---------------

### 2) CASH TRANSACTION

Transactions  
Cash Entry

NOTES ACTIVITIES FILES CUSTOMIZATION

REMOVE HOLD ACTIONS

Tran. Type: Cash Entry Tran. Date: 08/01/2024 Amount: 0.00  
Reference Nbr.: <NEW> Fin. Period: Tax Total: 0.00  
\* Cash Account: Entry Type: Receipt  
\* Currency: MYR 1.00 VIEW BASE Disbursement/...  
Status: On Hold Payee/Payer:  
 Released Payment Meth...  
 External \* Document Ref.:  
Owner: CSM0692 - KHAIROL FARIS

Description:

TRANSACTION DETAILS TAX DETAILS FINANCIAL DETAILS ADDRESS DETAILS APPROVAL DETAILS BUDGET DETAILS BANK/PETTY CASH ACCOUNT DETAILS DIGITAL SIGNING

*Branch	Description	Quantity	UOM	Price	Amount	*Project	Project Task	*Offset Account	Account Description	*Offset Subaccount
---------	-------------	----------	-----	-------	--------	----------	--------------	-----------------	---------------------	--------------------

### 3) REQUISITION

Requisitions  
New Record

REMOVE HOLD

Branch: S01-10032 Priority: Normal Currency: MYR 1.00 VIEW BASE  
 Ref. Nbr.: -NEW- Creator: Est. Ext. Cost: 0.00  
 Status: On Hold Customer:  
 Date: 09/01/2024  
 Approved

Description:

DETAILS SHIPPING BIDDING VENDOR INFO APPROVALS OTHER PURCHASE ORDERS SALES ORDERS BUDGET DETAILS

Inventory ID	Line Type	Warehouse	Description	UOM	Order Qty.	Est. Unit Cost	Est. Ext. Cost	Project	Description
NONSTOCK	Non-Stock	STA/ALUMNI	STOCK	EACH	0.00	0.0000	0.00	X	Non-Project Code

Requisitions  
New Record

REMOVE HOLD

Branch: S01-10032 Priority: Normal Currency: MYR 1.00 VIEW BASE  
 Ref. Nbr.: -NEW- Creator: Est. Ext. Cost: 0.00  
 Status: On Hold Customer:  
 Date: 09/01/2024  
 Approved

Description:

DETAILS SHIPPING BIDDING VENDOR INFO APPROVALS OTHER PURCHASE ORDERS SALES ORDERS BUDGET DETAILS

Description	Project Task	Description	Account	Description	Sub.	Description	Required Date	Promised Date
Non-Project Code								

### 4) PURCHASE ORDER

Purchase Orders  
Normal - MY TECHNOLOGY SDN BHD

REMOVE HOLD

DOCUMENT USER-DEFINED FIELDS

Type: Normal Vendor: MYV00004 - MY TECHNOLOGY SDN BHD Line Total: 100,000.00  
 Order Nbr.: -NEW- Owner: Discount Total: 0.00  
 Status: On Hold Currency: MYR 1.00 VIEW BASE Tax Total: 0.00  
 Date: 09/01/2024 Vendor Ref.: Order Total: 100,000.00  
 Promised On: 09/01/2024  Direct Purchase Order Limit First Printed O...  
 Description: asdfghjklghds First Printed By:

DOCUMENT DETAILS TAXES SHIPPING VENDOR INFO PO HISTORY PREPAYMENTS OTHER BUDGET DETAILS DIGITAL SIGNING

Branch	Inventory ID	Warehouse	Line Description	UOM	Order Qty.	Unit Cost	Ext. Cost	Amount	Receipt Action	Project	Project Task	Description
S01-10032	NONSTOCK	STA/ALUMNI	STOCK	EACH	10.00	10,000.0000	100,000.00	100,000.00	Accept but Warn	5540358	5540358-14201-P27799	BAHAN PENYELIDIK

Purchase Orders  
Normal - MY TECHNOLOGY SDN BHD

REMOVE HOLD

DOCUMENT USER-DEFINED FIELDS

Type: Normal Vendor: MYV00004 - MY TECHNOLOGY SDN BHD Line Total: 100,000.00  
 Order Nbr.: -NEW- Owner: Discount Total: 0.00  
 Status: On Hold Currency: MYR 1.00 VIEW BASE Tax Total: 0.00  
 Date: 09/01/2024 Vendor Ref.: Order Total: 100,000.00  
 Promised On: 09/01/2024  Direct Purchase Order Limit First Printed O...  
 Description: asdfghjklghds First Printed By:

DOCUMENT DETAILS TAXES SHIPPING VENDOR INFO PO HISTORY PREPAYMENTS OTHER BUDGET DETAILS DIGITAL SIGNING

Project Task	Description	Account	Description	Sub.	Description	Accrual Account	Accrual Sub.	Requested	Promised	Complete	Cancelled	Closed
5540358-14201-P27799	BAHAN PENYELIDIKAN	P27799	ekalan Bahan-Bahan Penyeli...	03-14201-XX	IN VITRO ANTIVIRAL ACTIVITY OF THE ...			09/01/2024	09/01/2024	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Purchase Orders  
Normal - MY TECHNOLOGY SDN BHD

REMOVE HOLD

DOCUMENT USER-DEFINED FIELDS

Type: Normal Vendor: MYV00004 - MY TECHNOLOGY SDN BHD Line Total: 100,000.00  
 Order Nbr.: -NEW- Owner: Discount Total: 0.00  
 Status: On Hold Currency: MYR 1.00 VIEW BASE Tax Total: 0.00  
 Date: 09/01/2024 Vendor Ref.: Order Total: 100,000.00  
 Promised On: 09/01/2024  Direct Purchase Order Limit First Printed O...  
 Description: asdfghjklghds First Printed By:

DOCUMENT DETAILS TAXES SHIPPING VENDOR INFO PO HISTORY PREPAYMENTS OTHER BUDGET DETAILS DIGITAL SIGNING

Sub.	Description	Accrual Account	Accrual Sub.	Requested	Promised	Complete	Cancelled	Closed	Invoiced Qty.	Invoiced Amount	Uninvoiced Qty.	Uninvoiced Amount	Billing Based On	Open Qty.
Bahan-Bahan Penyeli...	03-14201-XX			09/01/2024	09/01/2024	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	0.00	0.00	10.00	100,000.00	Receipt	10.00



## 7) AP CHEQUE AND PAYMENT

Cheques and Payments  
Cheque - HASAN BIN ALI

REMOVE HOLD ACTIONS

Type: **Cheque** Vendor: 111111111 - HASAN BIN ALI Payment Amount: 0.00 Bulk Payment Ref. Nbr.:  
 Reference Nbr.: <NEW> Payment Meth.: CHEQUE Unapplied Balance: -100,000.00  
 Status: On Hold Cash Account: CIMB01 - KWAP: ISLAM/BCB - Am Application Amount: 100,000.00  
 Application Date: 09/01/2024 Currency: MYR 1.00 VIEW BASE Finance Charges: 0.00  
 Application Pe...: 01-2024 Description:  
 Payment Ref.: Vendor Ref. Nbr.:

DOCUMENTS TO APPLY APPLICATION HISTORY FINANCIAL APPROVALS REMITTANCE CHARGES DIGITAL SIGNING BUDGET DETAILS BANK/PETTY CASH ACCOUNT DETAILS

LOAD DOCUMENTS

Branch	Document Type	* Reference Nbr.	Amount Paid	Cash Discount Taken	With. Tax	Date	Due Date	Cash Discount Date	Cross Rate	Balance	Cash Discount Balance	With. Tax Balance	Description	Currency
S01-00000	Invoice	S0000023-100981	100,000.00	0.00	0.00	08/12/2023	22/12/2023	08/12/2023	1.00000000	0.00	0.00	0.00	tracker 3059 manual test	MYR

Cheques and Payments  
Cheque - HASAN BIN ALI

REMOVE HOLD ACTIONS

Type: **Cheque** Vendor: 111111111 - HASAN BIN ALI Payment Amount: 0.00 Bulk Payment Ref. Nbr.:  
 Reference Nbr.: <NEW> Payment Meth.: CHEQUE Unapplied Balance: -100,000.00  
 Status: On Hold Cash Account: CIMB01 - KWAP: ISLAM/BCB - Am Application Amount: 100,000.00  
 Application Date: 09/01/2024 Currency: MYR 1.00 VIEW BASE Finance Charges: 0.00  
 Application Pe...: 01-2024 Description:  
 Payment Ref.: Vendor Ref. Nbr.:

DOCUMENTS TO APPLY APPLICATION HISTORY FINANCIAL APPROVALS REMITTANCE CHARGES DIGITAL SIGNING BUDGET DETAILS BANK/PETTY CASH ACCOUNT DETAILS

LOAD DOCUMENTS

* Reference Nbr.	Amount Paid	Cash Discount Taken	With. Tax	Date	Due Date	Cash Discount Date	Cross Rate	Balance	Cash Discount Balance	With. Tax Balance	Description	Currency	Post Period	Vendor Ref.
S0000023-100981	100,000.00	0.00	0.00	08/12/2023	22/12/2023	08/12/2023	1.00000000	0.00	0.00	0.00	tracker 3059 manual test	MYR	12-2023	tracker/issue3059

## 8) AP QUICK CHEQUE

Quick Cheques  
Quick Cheque - MY TECHNOLOGY SDN BHD

REMOVE HOLD ACTIONS

Type: **Quick Cheque**  Accounts Receivables Detail Total: 0.00  
 Reference Nbr.: <NEW> Vendor: MYV00004 - MY TECHNOLOGY SDN BHD Tax Total: 0.00  
 Status: On Hold Payment Meth.: EFTCMB With. Tax: 0.00  
 Rentas Purpos...: Cash Account: CIMB01 - KWAP: ISLAM/BCB - Am Balance: 0.00  
 Date: 09/01/2024 Currency: MYR 1.00 VIEW BASE Rounding Diff.: 0.00  
 Post Period: 01-2024 Payment Ref.: Payment Amo...: 0.00  
 Cash Discount...: 0.00  
 Finance Charg...: 0.00  
 Description:

DETAILS FINANCIAL TAXES APPROVALS REMITTANCE CHARGES DIGITAL SIGNING BUDGET DETAILS BANK/PETTY CASH ACCOUNT DETAILS

VIEW DEFERRALS

Branch	Inventory ID	Transaction Descr.	Quantity	UOM	Unit Cost	Ext. Cost	*Project	Project Task	*Account	Description	*Subaccount	Tax Category
S01-10032			0.00		0.0000	0.00	X					

## 9) AR INVOICE / DEBIT MEMO / CREDIT MEMO

Invoices and Memos  
**Invoice 23000275 - GILA-GILA SDN BHD** NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

REMOVE HOLD

DOCUMENT USER-DEFINED FIELDS

Type: Invoice	Customer: CS0000003 - GILA-GILA SDN BHD	Detail Total: 8,000.00
Reference Nbr.: 23000275	Currency: MYR 1.00 VIEW BASE	Discount Total: 0.00
Status: On Hold	Terms: 30 - 30 Hari	Tax Total: 0.00
Date: 17/11/2023	Due Date: 17/12/2023 <input type="checkbox"/> Apply Retainage	Balance: 8,000.00
Post Period: 11-2023	Cash Discount: 17/11/2023 <input type="checkbox"/> Pay by Line	Rounding Diff.: 0.00
Customer Ord.:	Project/Contract: 6300349 - AKALIN AMANAH CHICKEI	Cash Discount: 0.00

Description: CETAKAN MAJALAH

DETAILS FINANCIAL ADDRESSES TAXES APPROVALS APPLICATIONS BUDGET DETAILS

Branch	Inventory ID	Transaction Descr.	Quantity	UOM	Unit Price	Ext. Price	Discount Percent	Discount Amount	Amount	Project Task	*Account	Description	*Subaccount
S01-10032		CETAKAN MAJALAH	1.00	KEPING	8,000.0000	8,000.00	0.000000	0.00	8,000.00	6300349-10018-P29199	P29199	Perkhidmatan Yang Lain	03-10018-XX

Invoices and Memos  
**Invoice 23000275 - GILA-GILA SDN BHD** NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

REMOVE HOLD

DOCUMENT USER-DEFINED FIELDS

Type: Invoice	Customer: CS0000003 - GILA-GILA SDN BHD	Detail Total: 8,000.00
Reference Nbr.: 23000275	Currency: MYR 1.00 VIEW BASE	Discount Total: 0.00
Status: On Hold	Terms: 30 - 30 Hari	Tax Total: 0.00
Date: 17/11/2023	Due Date: 17/12/2023 <input type="checkbox"/> Apply Retainage	Balance: 8,000.00
Post Period: 11-2023	Cash Discount: 17/11/2023 <input type="checkbox"/> Pay by Line	Rounding Diff.: 0.00
Customer Ord.:	Project/Contract: 6300349 - AKALIN AMANAH CHICKEI	Cash Discount: 0.00

Description: CETAKAN MAJALAH

DETAILS FINANCIAL ADDRESSES TAXES APPROVALS APPLICATIONS BUDGET DETAILS

Inventory ID	Transaction Descr.	Quantity	UOM	Unit Price	Ext. Price	Discount Percent	Discount Amount	Amount	Project Task	*Account	Description	*Subaccount	Tax Category
	CETAKAN MAJALAH	1.00	KEPING	8,000.0000	8,000.00	0.000000	0.00	8,000.00	6300349-10018-P29199	P29199	Perkhidmatan Yang Lain	03-10018-XX	

## 10) AR PAYMENT

Payments and Applications  
**Payment - CUSTOMER TEST SDN BHD** NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

REMOVE HOLD

DOCUMENTS TO APPLY APPLICATION HISTORY SALES ORDERS FINANCIAL APPROVALS CHARGES DIGITAL SIGNING

Type: Payment	Customer: CS0000001 - CUSTOMER TEST SDN BHD	Payment Amo...: 0.00
Reference Nbr.: -NEW-	Payment Meth...: CHEQUE - Cheque Payment	Applied to Doc...: 0.00
Status: On Hold	Card/Account...: Cheque Payment	Applied to Ord...: 0.00
Application Date: 09/01/2024	Cash Account:	Available Bal...: 0.00
Application Pe...: 01-2024	Currency: MYR 1.00 VIEW BASE	Write-Off Amo...: 0.00
Payment Ref.:	Description:	
	Finance Chrg...: 0.00	
	Deducted Cha...: 0.00	

Branch	Doc. Type	*Reference Nbr.	Amount Paid	Cash Date Discount Taken	Due Date	Cash Discount Date	Cross Rate	Balance	Cash Discount Balance	Description	Currency	Post Period	Customer Order Nbr.
--------	-----------	-----------------	-------------	--------------------------------	----------	--------------------------	------------	---------	-----------------------------	-------------	----------	----------------	---------------------

# 11) ADVANCE

Advance

NOTES ACTIVITIES FILES NOTIFICATIONS CUSTOMIZATION TOOLS

PRINTADVANCE

Reference Nbr.: <NEW>	Requested by:	Advance Total: 0.00
• Advance Type: MISC - Miscellaneous	Currency: MYR 1.00 VIEW BASE	VAT Taxable Total: 0.00
• Category Code: PELBAGAI	Department ID: 90505 - JABATAN KIMIA, FAKULTI SF	VAT Exempt Total: 0.00
Status: On Hold	Payment Meth.: EFTCIMB - EFT CIMB	Outstanding Advance T...: 0.00
• Date: 09/01/2024	Approval Date:	
Ext Ref Nbr:		
• Description:		

ADVANCE DETAILS APPLICATION HISTORY TAX DETAILS FINANCIAL DETAILS APPROVAL DETAILS

Branch	Date	Description	Advan Amou	Amount in Advance Curr.	Proje	Project Description	TaskID	Project Task Description	* Advance Account	Description	* Advance Sub.	Description
--------	------	-------------	------------	-------------------------	-------	---------------------	--------	--------------------------	-------------------	-------------	----------------	-------------

# 12) EXPENSE CLAIM

Expense Claim

JANI BINTI ABDULLAH

NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

SUBMIT PRINT

Reference Nbr.: <NEW>	Claimed By:	Claim Total: 0.00
Status: On Hold	Currency: MYR 1.00 VIEW BASE	Tax Total: 0.00
• Date: 09/01/2024	Department ID: 90505 - JABATAN KIMIA, FAKULTI SF	Advance Applied: 0.00
Approval Date:	Customer:	Net Claim Payable: 0.00
• Advance Type: MISC - Miscellaneous	Outstanding Advance A...: 0.00	Advance Refundable: 0.00
Ext Ref Nbr:		Paid with Credit Card: 0.00
• Description: asdfgdsa		Wakaf Amount: 0.00

DETAILS ADVANCE APPLIED DETAILS TAXES FINANCIAL APPROVALS

Branch	Date	Ref. Nbr.	* Expense Item	* Description	Quantity	* UOM	Unit Cost	Amount	Claim Amount	Paid with Credit Card	Corporate Card	Currency	Amount in Claim Curr.	Status
--------	------	-----------	----------------	---------------	----------	-------	-----------	--------	--------------	-----------------------	----------------	----------	-----------------------	--------

Expense Claim

JANI BINTI ABDULLAH

NOTES ACTIVITIES FILES CUSTOMIZATION TOOLS

SUBMIT PRINT

Reference Nbr.: <NEW>	Claimed By:	Claim Total: 0.00
Status: On Hold	Currency: MYR 1.00 VIEW BASE	Tax Total: 0.00
• Date: 09/01/2024	Department ID: 90505 - JABATAN KIMIA, FAKULTI SF	Advance Applied: 0.00
Approval Date:	Customer:	Net Claim Payable: 0.00
• Advance Type: MISC - Miscellaneous	Outstanding Advance A...: 0.00	Advance Refundable: 0.00
Ext Ref Nbr:		Paid with Credit Card: 0.00
• Description: asdfgdsa		Wakaf Amount: 0.00

DETAILS ADVANCE APPLIED DETAILS TAXES FINANCIAL APPROVALS

Quantity	* UOM	Unit Cost	Amount	Claim Amount	Paid with Credit Card	Corporate Card	Currency	Amount in Claim Curr.	Status	* Project/Contract	Project Task	* Expense Account	* Expense Sub.	Tax Category
----------	-------	-----------	--------	--------------	-----------------------	----------------	----------	-----------------------	--------	--------------------	--------------	-------------------	----------------	--------------